

Position Summary:		
Position Title	Class 2 Civil Operator	
Position No.	PD006	
Function	Operations	
Location	Blenheim	
Reports to	BHE Civil Manager	
No. direct reports	0	
This PD was last reviewed by:	HR Manager 09 August 2022	
Purpose:		
Safely undertake plant operator and maintenance duties as part of a multi skilled team to complete the Company project plans, in accordance with Company policies and operating procedures and NZ Legislations.		
Expertise	Essential	Desirable
Experience/ Knowledge		
<ul style="list-style-type: none"> Experience in relevant plant operation in a civil construction or similar industry 		X
Qualifications		
<ul style="list-style-type: none"> Class 2 licence WTR 	X X	
Skills / Abilities		
<ul style="list-style-type: none"> Demonstrated numeracy, written and verbal communication skills Effective time management skills Ability to work effectively under remote supervision 		X X X

Decision Making Authority & Mandatory Obligations	
Decision Making	<ul style="list-style-type: none"> Act in accordance with any delegations for this role
Ethics & Compliance	<ul style="list-style-type: none"> Acknowledge, understand and comply with the Code of Conduct and comply with all Company Policies and Procedures
Operations	<ul style="list-style-type: none"> Transport equipment and materials to and from work sites. Load and unload equipment as required. Maintain the plant in a clean and well presented condition. Make technical and operational decisions relating to own safety and work, safety of other employees and public. Carry out prestart checks on company plant as required. Excavate and backfill trenches to job specifications as applicable. Works as part of a team carrying out task such as general landscaping and construction work as well as a machine operator. Concrete works, such as footpaths, nibs, crossings, driveways, paths Form work, such as Boxing, de-boxing and prep work.

	<ul style="list-style-type: none"> • Ensure the site is always left clear and tidy and the end of each day, or when a project is finished. • On occasions, the employee may be required to fulfil tasks outside their job description due to unforeseen circumstances. 	
Safety	<ul style="list-style-type: none"> • Comply with all national, legal and all other stakeholder's regulation, procedures and expectations. This includes CMT Group's Code of Conduct. • The employee must wear correct PPE / Uniform required for their job description • The employee must either attend a weekly toolbox meeting or read and sign the toolbox circulated around the office and record in SHE. 	
Values	<ul style="list-style-type: none"> • Lead by example and live the CMT Group's values. (refer to annexure 1) 	
Risk Management	<ul style="list-style-type: none"> • Promote the use of risk-based thinking and ensure risk management practices are utilised. 	
Leadership and Culture	<ul style="list-style-type: none"> • Through personal example, create and sustain a high performing, positive culture across CMT Group that enables employees to achieve full individual potential through positive leadership. 	
Acknowledgement		
I acknowledge I have read and understand the requirements and expectations of this position. I will carry out the position to the very best of my ability. I accept the responsibilities of the position as outlined above.		
Employee Name:	Signature:	Date: